

Job Description – Sexual Assault Therapist

Hired by: Executive Director

Reports to: Program Director

Full Time, Exempt, 40 Hour Week Minimum Expectation

General Role Description

Primary responsibility for providing trauma-informed emotional support to victims of sexual violence, ages four and older, and their non-offending significant others so they may return to their everyday lives as emotionally whole as possible. The Therapist will receive direct clinical supervision from the clinical director.

DUTIES AND RESPONSIBILITIES

- ❖ Provides direct therapy, counseling and advocacy services to survivors of sexual assault including:
 - Trauma-Informed Therapy: Provide individual and group trauma-based, client-centered therapy for survivors of sexual violence and their non-offending significant others. This includes evaluation and delivery of therapy.
 - Individual and group therapy, crisis counseling and intervention, facilitate support groups, safety planning, and emotional support.
 - Determine the appropriateness of clients for the agency's services and make referrals when their service needs are beyond the scope of the organization's expertise.
 - Provide family and group therapy to survivors and their non-offending significant others.
 - Advocacy: Legal Advocacy within the Criminal Justice System, Medical and Health Advocacy such as: accompaniment to hospitals for medical exams, follow up medical care, and other medical procedures/care, Other Advocacy with other services providers, creditors, housing programs and employers; includes child protection/welfare advocacy and children's service advocacy.
 - Case Management and Consultation services, coordination of follow-up services and individual support such as: assistance with immigration advocacy, interpretive services, assistance with boarding up broken windows or/and replacing locks, financial planning, and information/referrals to job training and employment services, literacy services, parenting and education services, TANF programs, immigration matters, domestic violence programs and/or shelters, and other resources within and outside the service area.

- Participate in on-call and hotline dispatch on a rotating basis. Availability to respond in-person to hospitals, police stations, and other 24-hour facilities to provide support, advocacy, and crisis counseling/intervention.
- ❖ Systems Advocacy to develop best practices and policies in Region 3 for responding to sexual assault and related crimes. Such activities include: participate in multi-disciplinary teams to address sexual violence, provide professional training and technical assistance to professionals working with survivors of sexual violence, and stay abreast of current and upcoming mental health issues related to sexual violence.
- ❖ Conduct awareness and outreach activities such as, but not limited to: public awareness campaigns and informational events particularly around sexual assault awareness month, distributing materials and information at events, fairs, or gatherings, distributing outreach materials, lead and attend public events that address sexual violence in our society and participate in public awareness campaigns and informational events around restorative justice.

Additional responsibilities:

- ❖ Document all direct and indirect services in organization/state database. Maintain accurate records and files. Meet required data entry and paperwork deadlines. Provide the supervisor with timely monthly reports
- ❖ Provide feedback to the Administration Team to assist in developing new programs, current services, and barriers, challenges, and strengths of the services provided. Includes working directly with the Grants and Publications Director to coordinate grant reports and applications.
- ❖ Attend staff meetings and individual supervision meetings; prepare appropriately.
- ❖ Ability to handle sensitive and confidential information.
- ❖ Ability to work flexible hours.
- ❖ Attain knowledge and awareness of, and, abide by Riverview Center employee handbook, and sexual assault laws and policies (i.e confidentiality, etc.)
- ❖ Attend educational seminars/conferences/meetings to increase professional development in the areas of sexual violence, and advocacy.
- ❖ Must have access to immediate, reliable, and insured transportation.
- ❖ Actively participate in organization's fundraising activities.
- ❖ Perform all other duties may be assigned by the Program Director and/or Executive Director

Knowledge Required

- ❖ Master's Degree in Psychology, Social Work, Sociology, Criminal Justice or related field required or actively working toward a Master's Degree and/or Licensure.
- ❖ Ability to work a flexible schedule, with some evenings/weekend work and on call time as well, in order to respond to reasonable to the needs of each case/client.
- ❖ Knowledge of sexual assault issues and the mental health field.
- ❖ Completion of 60 hour training in sexual assault/abuse field to meet requirements set forth by the IACASA.

- ❖ Attain and maintain any certification or licensure as required.
- ❖ Able to deal with crisis situations and to deal sensitively with victims of sexual assault & significant others.
- ❖ Commitment to and understanding of issue surrounding sexual violence/abuse and how it impacts the lives of the victims and, impact on other social problems.
- ❖ Commitment to confidentiality.
- ❖ Good interpersonal and communication skills; Typing and computer skills necessary.
- ❖ Must have access to immediate, reliable and insured transportation.

Commitment to the philosophy and program of Riverview Center, which includes a commitment to impact assault/abuse, sharing in the belief in helping create a society free from violence, and in working in a cooperative environment.

I _____ have read the job description of the **Sexual Assault Therapist** and understand the responsibilities of this position.

Signature of Employee

Signature of Executive Director

Date

Date